



# Forward Plan

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## Cabinet - 26 March 2024

This Forward Plan has been produced 28 clear days prior to the next scheduled meeting of Cabinet and contains all the key decisions which the Council expects to make. The definition of a key decision is given in the Council's Constitution at 3.13 and is set out at the end of this Forward Plan. The law and the Council's Constitution also provide for urgent key decisions to be made. Supplementary Forward Plans may be provided if required. Whilst the majority of Cabinet business at the meetings listed in this Forward Plan will be open to the press and public to attend, there will inevitably be some business to be considered that contains confidential or exempt information, for example, commercially sensitive or personal information. Items listed that may be held in private have been identified (\*) along with the reason that the report may contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) as it is likely that the public interest in withholding the information outweighs the public interest in disclosing it. Please contact the relevant contact officer listed if you have any questions

| Key Decision                               | Decision Taker  | Expected date of decision and date for representations | How to make representations to decision maker and obtain information/copies                                | Documents to be considered by decision taker                 |
|--|---|--|--|--|
| 2023-24 HRA Revenue and Capital Q3 review  | Cabinet, Executive Overview & Scrutiny Committee, Landlord Services Committee (Cabinet Working Group)<br><br>Portfolio Holder for Housing | 26 Mar 2024  | Contact: Peter Quick, Principal Finance Business Partner Tel: 01695 585203<br>peter.quick@westlancs.gov.uk | Report of Head of Finance, Procurement & Commercial Services |
| GRA Capital Programme Q3 Monitoring Report | Cabinet, Executive Overview & Scrutiny Committee<br><br>Portfolio Holder for Finance  | 26 Mar 2024  | Contact: Cathy Murphy, Capital and Services Accountant<br>cathy.murphy@westlancs.gov.uk                    | Report of Head of Finance, Procurement & Commercial Services |
| 2023-24 GRA Revenue Q3 Monitoring Report   | Cabinet, Executive Overview & Scrutiny Committee  | 26 Mar 2024  | Contact: Paul Loveday, Corporate Finance Manager and Deputy Section 151 Officer                            | Report of Head of Finance, Procurement & Commercial Services |

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|--|--|--|---|--|
|  | Portfolio Holder for Finance   |  | Paul.Loveday@westlancs.gov.uk   |  |
| Housing Policies - Recharge, Domestic Abuse & Empty Homes Policy   | Landlord Services Committee (Cabinet Working Group)<br><br>Cabinet<br><br>Portfolio Holder for Housing | 20 Mar 2024<br><br>26 Mar 2024                         | Contact: Rebecca Spicer, Repairs & Servicing Manager Tel: 01695 585098<br>rebecca.spicer@westlancs.gov.uk | Report of Corporate Director of Transformation, Housing & Resources                                      |
| Revised Anti Social Behaviour Policy<br><br>Current ASB policy has bene revised<br><br>To ensure we meet our regulatory obligations; we are currently working with an external consultant called Resolve, they are a centre of excellence solely focused upon community safety and anti-social behaviour. They are reviewing the way we provide our ASB services, which includes our current policy. | Cabinet, Landlord Services Committee (Cabinet Working Group)<br><br>Portfolio Holder for Housing       | 26 Mar 2024  | Contact: Paul Waring, Senior Housing Officer Tel: 01695 585217<br>paul.waring2@westlancs.gov.uk           | Report of Corporate Director of Transformation, Housing & Resources, Head of Legal & Democratic Services |
| DRAFT HOMELESSNESS & ROUGH SLEEPERS STRATEGY 2024-29<br><br>To consider and agree the Homelessness & Rough   | Cabinet, Landlord Services Committee (Cabinet Working Group)   | 26 Mar 2024  | Contact: Nicola Bradley, Tenancy Service Manager Tel: 01695 585269<br>nicola.bradley@westlancs.gov.uk     | Report of Corporate Director of Transformation, Housing & Resources                                      |

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|---|---|--|---|--|
| Sleepers Strategy 2024-29 subject to consultation.  | Portfolio Holder for Housing  |  |   |  |
| <p>COUNCIL PERFORMANCE DELIVERY – Q3 2023/24</p> <p>To consider the performance monitoring data for the quarter ended 30 December 2023.</p> | <p>Cabinet, Executive Overview &amp; Scrutiny Committee</p> <p>Portfolio Holder for Finance</p>         | 26 Mar 2024  | <p>Contact: Alison Grimes, Performance Improvement Lead<br/>Tel: 01695 5853211<br/>alison.grimes@westlancs.gov.uk</p> | <p>Report of Corporate Director of Transformation, Housing &amp; Resources</p> |
| CORPORATE PERFORMANCE REPORTING 2024/25   | <p>Cabinet, Executive Overview &amp; Scrutiny Committee</p> <p>Portfolio Holder for Finance</p>         | 26 Mar 2024  | <p>Contact: Alison Grimes, Performance Improvement Lead<br/>Tel: 01695 5853211<br/>alison.grimes@westlancs.gov.uk</p> | <p>Report of Corporate Director of Transformation, Housing &amp; Resources</p> |
| Financial Inclusion Strategy 2024-2029  | <p>Cabinet, Landlord Services Committee (Cabinet Working Group)</p> <p>Portfolio Holder for Housing</p> | 26 Mar 2024  | <p>Contact: Carl Wallace, Financial Inclusion Team Leader<br/>carl.wallace@westlancs.gov.uk</p>                       | <p>Report of Corporate Director of Transformation, Housing &amp; Resources</p> |

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1. A **key decision** is defined in 3.13 of the Constitution as:
  - a decision in relation to a Cabinet function which results in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates
  - a decision which is not likely to involve significant expenditure or savings, but which nevertheless, is likely to be significant in terms of the effect on communities living or working in an area comprising two or more wards of the Council
  - a proposal by the Cabinet to amend the policy framework
  - an amendment by the Cabinet of any aspect of the policy framework.
  
2. Under Rule 13 of the Access to Information Procedure Rules a **key decision** may not be taken, subject to Rule 15 (General Exception) and Rule 16 (Special Urgency), unless:
  - it is published on the Forward Plan;
  - 28 clear days have elapsed since the publication of the Forward Plan; and
  - if the decision is to be taken at a meeting of Cabinet, 5 clear days notice of the meeting has been given by posting details at the Council Offices and on the Council's website.
  
3. The Council has decided the limit above which items are significant is: £100,000.
  
4. A meeting of Cabinet must be held in public, subject to the usual rules (see Regulation 4 Local Authorities (Executive Arrangements) (Meetings and Access to Information) (Eng) (Regs 2012))

**Address to which letters of representations should be sent:**

**Member Services**  
 West Lancashire Borough Council  
 52 Derby Street  
 Ormskirk  
 L39 2DF

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|--------------|----------------|--|---|--|
|--------------|----------------|--|---|--|

|     | Position   | Areas of Responsibility                             | Councillor      |
|-----|--|---|-----------------|
| (1) | Leader   | Legal & Democratic                                  | Y Gagen         |
| (2) | Deputy Leader & Portfolio Holder:                    | Planning & Community Safety                         | G Dowling       |
| (3) | Deputy Leader<br>(Non-Statutory) & Portfolio Holder: | Green Growth  | A Yates         |
| (4) | Portfolio Holder:                                    | Health & Wellbeing                                  | V Cummins       |
| (5) | Portfolio Holder:                                    | Street Scene  | N Furey         |
| (6) | Portfolio Holder:                                    | Communities   | A Fennell       |
| (7) | Portfolio Holder:                                    | Finance<br><i>(including Economic Regeneration)</i> | R Molloy        |
| (8) | Portfolio Holder:                                    | Housing   | N Pryce-Roberts |
| (9) | Portfolio Holder:                                    | Leisure   | C Coughlan      |